

ALBERTA BEEF PRODUCERS
MINUTES FOR THE BOARD OF DIRECTORS ZOOM MEETING
MARCH 4, 2021, 3:00 p.m.

Present: Rod Carlyon - *CT*
Melanie Wowk - *NE*
Mike Nadeau - *NW*
Jason Hale - *SE*
Fred Lozeman - *SW*
Darren Bevans - *@ Large*
Colin Campbell - *@ Large*
Brodie Haugan - *@ Large*
Sheila Hillmer - *@ Large*
Kent Holowath - *@ Large*
Lee Irvine - *@ Large*
Chris Israelson - *@ Large*
Kelly Smith-Fraser - *Past Chair*

Staff: Brad Dubeau - *General Manager*
Katelyn Laverdure - *Communications*
Karin Schmid - *Beef Production*
Mark Lyseng - *Government Relations*
Laura Procnier - *Controller*
Rosanne Allen - *Office Administrator*
Megan MacLeod - *Field Specialist*

Guests: Adrienne Waller - *ABP Counsel*
Andrew McGregor - *ABP Counsel*
Charlie Christie - *Past Chair*
Bob Rossiter - *IT*
Howard Bekkering - *AGM Chair*
Steve K - *IT*

Dubeau called the meeting to order at 3:05 p.m.

Dubeau welcomed everyone to the meeting introduced the guests and welcomed the new Board.

1. Adoption of Agenda

(a) Adoption of Agenda:

Motion by Wowk/Hillmer:

“That the agenda be approved as presented.”

Carried

2. Decision Items

(a) Election of Ballot Counters:

Motion by Campbell/Hale:

“That Laura Procnier, Adrienne Waller and Howard Bekkering be approved as ballot counters.”

Carried

(b) Executive elections:

(i) Chair:

The Nomination Committee presented Melanie Wowk
Nominations were called 3 times
Melanie Wowk was acclaimed as Chair

(ii) Vice Chair:

The Nomination Committee presented Jason Hale
Nominations were called three times
Jason Hale was acclaimed as Vice Chair

(iii) Finance Chair:

The Nomination Committee presented Rod Carlyon and Brodie Haugan
Nominations were called for 3 times
Brodie Haugan was elected as Finance Chair

(c) ABP Board Members to Audit Committee:

The Nomination Committee presented Kent Holowath
Nominations were called for 3 times

Kent Holowath was acclaimed as the Board representative to the Audit Committee

(d) ABP Board member to Governance Committee:

The Nomination Committee presented Fred Lozeman
Nominations were called for 3 times

Fred Lozeman was acclaimed as Board representative to the Governance Committee

(e) Destruction of Ballots:

Motion by Lozeman/Haugan:

“That the ballots be destroyed.”

Carried

(f) Banking Resolution:

Motion by Hillmer/Bevans:

“That the signing officers for the Alberta Beef Producers bank account at the Royal Bank of Canada be:

Chair	-	Melanie Wowk
Vice Chair	-	Jason Hale
Finance Chair	-	Brodie Haugan
General Manager	-	Brad Dubeau
Controller	-	Laura Procnier

All cheques require two signatures. For cheques of \$20,000 or more, one signature must be the Chair, Vice-Chair or Finance Chair.

And for establishing credit (credit cards) two signatures are required, that of the General Manager, Brad Dubeau, and the Controller, Laura Procnier.”

Carried

3. Discussion Items

(a) IT Training and discussion:

Bob Rossiter, ABP IT, spoke to the directors about One Drive, a content file sharing service. This program is a part of the Office package that ABP pays for and will be used going forward to communicate with the directors.

4. In Camera

5. Next Meeting and Upcoming Events

(a) Board of Directors Meeting – TBD

6. Adjournment

The meeting was adjourned by Hillmer at 4:10 p.m.