

**ALBERTA BEEF PRODUCERS
AGENDA FOR THE BOARD OF DIRECTORS MEETING
WEDNESDAY DECEMBER 4, 2019
AT THE SHERATON CAVALIER HOTEL, CALGARY, ALBERTA**

Present: Kelly Smith-Fraser - *Chair*
Melanie Wowk - *Vice Chair*
Brad Osadczuk - *Finance Chair, Zone 1*
Darren Bevans - *Zone 2*
Jim Bowhay - *Zone 3*
Shawn Freimark - *Zone 4*
Cathy Sharp - *Zone 5*
Assar Grinde - *Zone 6*
Colin Campbell - *Zone 7*
Emil Dmytriw - *Zone 8*
Mike Nadeau - *Zone 9*
Brodie Haugan - *at Large*
Kolton Kasur - *at Large (via phone)*
Fred Lozeman - *at Large*
Jason Hale - *CCC*
Chris Israelson - *CFC*
Charlie Christie - *Past Chair*

Staff: Rich Smith - *Executive Director*
Rosanne Allen - *Office Administrator*
Laura Procnier - *Controller*
Katelyn Laverdure - *Communications*
Karin Schmid - *Research and Production*
Brad Dubeau - *Marketing & Education*
Jeanette Kennard - *Marketing & Comm*

The Nomination Committee presented Jim Bowhay

Nominations were called 3 times

Jim Bowhay acclaimed as CFC representative

(ii) ABP Board Member to CCC:

The Nomination Committee presented Brodie Haugan

Nominations were called 3 times

Brodie Haugan acclaimed as CCC representative

(iii) ABP Board Member to Audit Committee:

The Nomination Committee presented Assar Grinde

Nominations were called 3 times

Assar Grinde acclaimed as Audit Committee representative

(iv) ABP Board Member to Governance Committee:

The Nomination Committee presented Fred Lozeman

Nominations were called 3 times

Fred Lozeman acclaimed as Governance Committee representative

(v) ABP Board Member on ESA Judging Committee:

The Nomination Committee presented Shawn Freimark and Kolton Kasur

Nominations were called 3 times

Kolton Kasur was elected as ESA representative

(b) Submission of Committee and Working Group Members from Zones:

Directors were asked to speak with their delegates to determine if they would be interested in sitting on a committee or working group. Smith will send out a list of committees and working groups to the zone directors in the next couple of weeks.

(c) ABP Representatives at Saskatchewan Beef Industry Conference:

Normally Smith would attend with the Chair. Smith-Fraser can make it and Fred and Chris are there for BCRC

(d) ABP Representation at Alberta Beef Industry Conference:

ABIC is the 1st week in March. We usually hold a board meeting on the Wednesday of the conference and have encouraged board members to stay for the conference. ABP

The Chair called the meeting to order at 11:35 a.m.

1. Adoption of Agenda

(a) Additions and Adoption of Agenda:

Additions: 5(b) Utilizing iPads and Dropbox; 5(c) CWD Working Group; 5(d) Carbon Tax Fuel Charge Exemption;

Motion by Haugan/Grinde:

“That the agenda be approved with changes.”

Carried

2. Appointment of Ballot Counters

(a) Ballot Counters:

Motion by Bowhay/Sharp:

“That Laura Procnier and Katelyn Laverdure be approved as ballot counters.”

Carried

3. Decision Items

(a) Tier 1 Selections:

(i) ABP Board Member to CFC:

will pay for conference registration and hotel but not a per diem.

(e) ABP sponsorship of Legislative Ag Chairs Summit in Calgary and membership in SARL:

ABP will retain our membership with SARL. Legislative leaders from across North America participate in the summit. Smith will let the board know where the conference is being held this summer.

(f) January and February Board meetings and Media Training dates:

The last couple of years we have held governance training and the Board orientation the day before the first meeting in January. After some discussion the Directors agreed to hold the next meeting on January 14th and 15th.

Laverdure asked who would be interested in attending media training. Haugan, Bevans, Freimark, Nadeau, Sharp and Bowhay all raised their hands. Laverdure will get in touch with them once she has a date.

Because ABIC is so early in March the next board meeting will be held on the Wednesday before the conference, March 4th in Red Deer.

(g) Destruction of ballots:

Motion by Dmytriw/Israelson:

“That the ballots be destroyed.”

Carried

(h) Banking Resolution:

Motion by Osadczuk/Grinde:

“That the signing officers for the Alberta Beef Producers bank account at the Royal Bank of Canada be:

Chair	- Kelly Smith-Fraser
Vice Chair	- Melanie Wowk
Finance Chair	- Brad Osadczuk
Executive Director	- Rich Smith
Controller	- Laura Procnier

All cheques require two signatures. For cheques of \$20,000 or more, one signature must be the Chair, Vice-Chair or Finance Chair.

And for establishing credit (credit cards) two signatures are required, that of the Executive Director, Rich Smith, and the Controller, Laura Procnier.”

Carried

4. In Camera

5. Discussion Items

(a) 2019 Board of Directors Meetings:

The next board meeting will be held in the ABP board room on January 15th. The Directors will set the dates for the remaining 2020 meetings at that time.

(b) Utilizing iPads and Dropbox:

ABP uses a lot of paper printing of packages for meetings. If Directors used iPads and utilized Dropbox, we could save a considerable amount of money on paper and eliminate the need for each director to have a large binder. If ABP created a login for board members they could use iPads or tablets for meetings and directors who did not have either could use one of the iPads that ABP purchased for fall meeting presentations. If we move this way, directors who want paper copies need to let the office know.

(c) Working Group for CWD:

Following the two resolutions that came from the floor at the AGM, the Board decided to set up a working group with 4 or 5 members to address CWD issues. Lozeman, Wowk, Osadczuk, Bevans and Kasur expressed interest and if there is someone outside the organization that should be there, Lozeman can ask them.

(d) Carbon tax fuel charge exemption:

In January, a federal carbon tax on fuel will be implemented. Producers who want an exemption for their farm fuel will need to complete a form from the government of Canada and submit it by the end of December. We need to get this information out to the producers.

6. Next Meeting and Upcoming Events

- (a) Governance and Board Orientation – January 14, 2020, TBD, Calgary, AB
- (b) Board meeting – January 15, 2020, ABP Board Room, Calgary, AB
- (c) Board meeting – March 4, 2020, Cambridge Hotel, Red Deer, AB
- (d) ABIC – March 4-6, 2020, Cambridge Hotel, Red Deer, AB

7. Adjournment

The meeting was adjourned on a motion by Bowhay at 12:15 p.m.